



## Programs of the Western Pennsylvania School for the Deaf

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**POSITION TITLE:**

Housekeeper – 1<sup>st</sup> Shift (6:00 AM – 2:30 PM Monday-Thursday; 6:00 AM – 2:00 PM Friday)

**REPORTS TO:**

Supervisor of Operations

**LOCATION:**

Western Pennsylvania School for the Deaf  
300 E Swissvale Ave  
Pittsburgh, PA 15218

**STARTING DATE:**

January 2, 2025

**POSITION OPENING:**

ASAP

**JOB**

**DESCRIPTION:**

This is a full-time, non-exempt position. Responsibilities include performing any general floor maintenance such as sweeping, vacuuming, mopping, scrubbing, maintains sanitary classrooms and dormitory areas, disinfects toiletry and shower rooms, attends to hallways, lobbies, and other common areas, water fountains, furniture and keeping them thoroughly clean, setting up rooms for meetings and functions, shoveling snow, unloading trucks, washing walls. Report any maintenance problems via required forms.

**MINIMUM**

**QUALIFICATIONS:**

High school/GED with skill and general housekeeping experience. A valid PA Driver's License is required.

**SIGNING REQUIREMENTS:**

The Sign Language Proficiency Interview for the position is "Survival." The minimum level accepted at hire is "No Functional Skills."

**CLEARANCES REQUIRED:**

PA Criminal Background, PA Child Abuse, and FBI Clearance required.

**APPLICATION**

**PROCEDURE:**

Send letter of application and resume to:

Lauren Hayes  
Director of Human Resources  
Western Pennsylvania School for the Deaf  
300 East Swissvale Avenue  
Pittsburgh, Pennsylvania 15218  
lhayes@wpsd.org

It is the policy of the Western Pennsylvania School for the Deaf not to discriminate in its programs, education, employment and all other activities on the basis of race, color, national origin, ancestry, sex, age, creed, religion, disability, gender identification or sexual orientation. Any complaints of discrimination should be directed to the Director of Human Resources.

