



Programs of the Western Pennsylvania School for the Deaf

POSITION TITLE:

Housekeeper – 2nd Shift (3:30 PM – 11:30 PM Sunday-Thursday)

REPORTS TO:

Coordinator of Plant Operations

LOCATION:

Western Pennsylvania School for the Deaf
300 E Swissvale Ave
Pittsburgh, PA 15218

POSITION OPENING:

ASAP

JOB

DESCRIPTION:

This is a full-time, non-exempt position. Responsibilities include performing any general floor maintenance such as sweeping, vacuuming, mopping, scrubbing, maintains sanitary classrooms and dormitory areas, disinfects toiletry and shower rooms, attends to hallways, lobbies, and other common areas, water fountains, furniture and keeping them thoroughly clean, setting up rooms for meetings and functions, shoveling snow, unloading trucks, washing walls. Report any maintenance problems via required forms.

MINIMUM

QUALIFICATIONS:

High school/GED with skill and general housekeeping experience. A valid PA Driver's License is required.

SIGNING REQUIREMENTS:

The Sign Language Proficiency Interview for the position is "Survival." The minimum level accepted at hire is "No Functional Skills."

CLEARANCES REQUIRED:

PA Criminal Background, PA Child Abuse, and FBI Clearance required.

APPLICATION

PROCEDURE:

Send letter of application and resume to:

Lauren Hayes
Director of Human Resources
Western Pennsylvania School for the Deaf
300 East Swissvale Avenue
Pittsburgh, Pennsylvania 15218
lhayes@wpsd.org

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